

I.S.P.C.
October 13, 2005
Meeting Minutes

Attendees: , Don Herz, Randy Ober, Terry Lowe and Doug Thomas

Administration

Lancaster Manor

The equipment has all been moved. All general use PC's have been upgraded. They have two old PC's that still have old programs running on them, that we suggest they upgrade, but the HIPAA related project has been completed. The two programs in question are a Room Monitoring Package and a Time Clock Package. Terry Lowe's team is working on these pending projects but the vendors don't seem to be interested in doing anything. Ideally we could get an interface developed between the Time Clock System and Tesseract to reduce some of their data entry, but this might not be possible due to the complexities/flexibility of their work schedules. The Room Monitoring System tracks how long it takes staff to respond to a resident's call. The software also records who responds to the residents call. The main conflict with this is that each room has its own radio frequency, and we've got no expertise in working with such a system. Again, it is worth noting that these two systems are well outside of the original project, and we just happened upon their extreme age as part of the hardware and software upgrades we were performing as part of the original project. Lastly, while they don't have to take action currently, with the age of the software and hardware these are running on we feel they are running on borrowed time, but it's their call. Neither vendor has been particularly forthcoming on recommendations.

Time Warner

Doug spoke with Vince earlier this week and we are still looking at least a month before we have any hopes of receiving any money from Time Warner as part of the franchise agreement. We have started looking at switches. We do have money in this year's budget to purchase a couple of switches assuming our preliminary cost estimates are in the ball park. The first new switch will be located in the Hall of Justice. We spoke to Don Killeen about putting a third floor network closet in the County/City Building to enhance our business continuity and he seemed supportive (in light of the recent water main). If we go this route we'll put the old switch out of the Hall of Justice in the County/City Building, as it will have adequate functionality to serve that building. The two major switches will be located at Information Services and at the Hall of Justice. We are looking to use \$750,000 to upgrade the one switch, as well as some additional fiber installation to make the County/City closet work. We are also doing some preliminary investigation into the feasibility of having a wireless connection to Pershing Auditorium for disaster recovery/business continuity purposes. We may be able to use some existing radio hardware to make this happen.

GIS Program Coordinator Position

As you the consultant from Kentucky was in for the Super Commons Meeting. At the presentation he indicated the pay range for this position would be in the \$40 to \$60K range, this was an error. Kent Morgan did send a memo regarding the salary correction. It was corrected to a \$70K estimate as had previously been discussed.

Budget

We are starting to gear up for budget. Information Services is trying to get an early jump on the budget. Randy Ober informed the group that with the new processor, the processor rate will change. Randy's team will wait until October is over, assess current rates and see how much rates will change for the purpose of budget projections. The throughput on the processor is so much better. We will look at what departments usage in July, August and September and base it on actual amounts. Since everything is billed at 1/12 of budget (rather than actual), the changes in rates won't impact the actual billings.

Voter's System

This is schedule to go live October 17, 2005. The Register of Deeds is planning on going live with the new Eagle System (RODS replacement), on Halloween.

LES

We spoke with LES about the possibility of a joint project with them on 802.16 (wireless connectivity). We'll need to contact Steve Huggenberger in the City Attorney's Office to see if we have any rights to hang our wireless equipment on any of the towers in the Parks or Public Works locations.

Community Corrections

Information Services has been asked to set up a Public Access hub for some of their clients, it should be installed in the next week or so.

PC Acquisition Policy-County

Doug believes that the status of the County Policy has been completed and adopted. We met with the Health Department this week to discuss the move of desktop and server support to Information Services. If the Health Department does make this move, we could possibly be looking at an additional position as they have a large number of PCs. The Community Mental Health Center is close to being migrated to the County WP. Their very old server would then be declared as surplus property and disposed of.

County Board

Information Services has been asked to revisit the State Justice System to see if that Case Management System will work for the Public Defender and County Attorney's offices. We have that list of deficiencies (which still exist per the State), and we are currently collecting signatures for a memo to the Board. We have around \$95k to \$100K in this years budget for the case management project. The money in the budget will probably not cover the whole project, but will get them well down the road.

General Assistance

It has been approved. The budget is \$42K. The next ISPC report will have updates with summaries and graphs on this project.

Notes Administration

Any email message sent or received is burned on to a DVD for back up and archival purposes. If there is a need whomever has Administrative Rights can access the DVD for requested

information. The emails are updated daily on the server and burned on the DVD weekly.

A.C.T.I.O.N. Update

This went live October 12, 2005. We are going to enhance the search engines to include better word searches. We believe these enhancements will be ready when the mayor formally announces A.C.T.I.O.N. next week. The A.C.T.I.O.N. icon will be added to each city departments website that has items in the application. It will also be on the City/County Home Page.

Fire PRIME System

Imaging,

We are on the tail end of this project. We are working with personnel on self serve folders. Terry will be meeting with Don and Karen regarding personnel imaging and fire thing. Permission from personnel is in process. The clerks will be able to input a certain amount of information into the web based environment.

CITRIX,

The next suggested solution is going to cost Information Services \$1,800. This will be a pilot of a Citrix access front end to the Fire System. We actually have the old PRIME Mainframe System that could be moved back into production with a minimal amount of work if CITRIX does solve the problems. Of course it would be up to Fire if they wanted to move in this direction.

Parking Tickets

We are meeting with Cingular. We are getting a lot of positive feedback on the functionality of the system, but there are certain areas in town where the PSOs are still having connection problems. Cingular is the only GPS in Lincoln. Cingular did recently change some profiles on their towers to try and rectify the problem, but the jury is still out. We are hoping that a Cingular field person can come out and see what is actually happening.

Water e-bill Payment

The customers will not have to pay a fee if they sign up for the full services, (all electronic, with no manual intervention by water staff). Deployment will still be a few months away.

Technical Support

We are starting to have some storage concern with the JDE AS/400 as it is at 77.7% which is pushing the envelope a bit. Randy will be keeping an eye on that concern. Randy wants to find out what costs will be associated with additional storage before going any further. However, Randy feels that additional storage should be relatively inexpensive.

The County PeopleSoft AS/400 disk utilization is 35%. The CJIS Alpha server was up quite a bit. Tim reported this is because of the ticket system. The IBM z/890 Enterprise Server is holding close to 54%. There is a very small amount of users using American Health Care software on the AS400 recently relocated from the Manor to IS.

Next Meeting

November 10, 2005

